

## **HUDSON SCHOOL DISTRICT**

### **Hudson School Board Meeting**

**February 15, 2010**

**Approved Minutes**

Present        Mr. Lee Lavoie, Vice Chairman  
                  Mr. Richard Nolan  
                  Mrs. Laura Bisson  
                  Mrs. Patty Langlais  
                  Ms. Mary Ellen Ormond, Asst. Superintendent  
                  Dr. Irene Sousa, Director of Special Services  
                  Mr. Normand Sanborn, Business Administrator

**A.     Call to Order:** Mr. Lee Lavoie, Board Vice Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm.

**B.     Public Input**  
There was no public input.

**C.     Requests of the Board**  
There were no requests of the board.

**D.     Presentations to the Board**  
There were no presentations to the board.

**E.     Reports to the Board**  
Assistant Superintendent's Report  
Ms. Ormond addressed the board. She presented an overview of the technology side of the school district. Attended Focus Technology meeting on virtualization. The district would take a server; lay an operation system on top. Our servers would have a greater capacity than the operating system itself. Lay a virtualization system then lay an operating system on top of that for even a far greater capacity.  
Example: Alvirne has nine or ten servers this process can condense it to two, then they would use virtualize workstations which will allow us to access all programs.

Sticky windows – teacher log in will have an unique screen with their own personal programs and documents; it would be unique to each teacher.

The district would need a “SAN server” which is full of hard drives and holds lots of information. The district would not be required to purchase new computers because the computers would not house the software any longer. The district is only in the beginning stages of this; the cost savings will out saves the investment on the outlay. Very excited about moving forward, will be a big money saver. The board requested the district contact others who are already using this system to see what the drawbacks are.

Director of Special Services’ Report

Dr. Sousa addressed the board. There have been many volunteers that are willing to support the preschool alternative assessment program and to help chair preschool meetings on Fridays. Sincere thanks to all who have volunteered to help.

**F. Committee Reports**

Drop Out Task Force

Mrs. Bisson addressed the board. Next meeting 12 to 3:30 in the library, conference room. There has been much positive feed back regarding this task force; people are very excited to be a part of this. They will be working on project management.

**G. Correspondence**

Staff letter – intent to remain

Christina Chuckran will remain a full time employee for the remainder of the year.

Staff letter – leave extension request

Michelle Dunn requested a leave extension; already have a long term sub.

***Mr. Nolan moved to grant a leave extension to Michelle Dunn, second by Mrs. Langlais. Motion passes 4-0.***

School reports

For information only.

Enrollments

No action needed.

The board discussed the high enrollment in grade nine, most likely due to student reclassification. Also discussed kindergarten and class sizes. Current district enrollment holding steady at 4,125.

SRO Report

For your information.

Financial Report – for information only

Fund balance remains the same, facilities in good shape as is financials.

Informational sessions

On February 24 there will be a warrant article information session.

Transportation is available, call SAU to make arrangements, snacks and drinks will also be provided.

FY 2009 Audit – for information only

Mr. Sanborn addressed the board. Audit is complete and it went well.

2 findings:

- Oversight – pay non-profit for services at PMA – this has been corrected.
- Contract language will be on all contracts from this point forward.

GASB45- School districts obligation, liability of health insurance, will have to be addressed – more regulations.

Support plan – discussed under Director of Special Services report.

**H. Recommended Action**

1. Business Affairs - Minutes - Recommended Action:

Draft Minutes – February 1, 2010

*Mr. Nolan moved to approve the draft minutes of February 1, 2010 as presented, second by Mrs. Bisson. Motion passes 4-0.*

2. Manifests - Recommended Action:

Manifests are available to be signed.

**I. Old Business**

Temporary Alternate Duty Policy (2<sup>nd</sup> reading)

Mr. Nolan addressed the board, the insurance company requested change to policy.

*Mr. Nolan moved to approve Temporary Alternate Duty Policy as presented, second by Mrs. Langlais. Motion passes 4-0.*

Sexual Harassment Policy (2<sup>nd</sup> reading)

A change has been made regarding some of the policy wording.

*Mrs. Bisson moved to approve the Sexual Harassment Policy as presented, second by Mrs. Langlais. Motion passes 4-0.*

**J. New Business**

Evaluation Review Schedule

Ms. Ormond addressed the board. Meetings scheduled for March 17 and 18 and March 24 and 25 from 5 to 8 pm. Mr. Bell will be back in time for these meetings.

Bank Contract Extensions

The district currently has a five year contract with Granite State Credit Union and TD Bank (cash management services) wish to approve a two year extension with each of these institutions.

***Mr. Nolan moved to extend the contract with Granite State Credit Union through FY 2012, second by Mrs. Langlais. Motion passes 4-0.***

***Mr. Nolan moved to extend the contract with TD Bank for cash management services through FY 2012, second by Mrs. Bisson. Motion passes 4-0.***

Budget Transfer SB # 32 (1<sup>st</sup> reading)

Mr. Sanborn addressed the board. Put savings into long term account.  
No action needed.

Budget Transfer SB # 33 (1<sup>st</sup> reading)

Mr. Sanborn addressed the board. Put money into paraprofessional account.  
No action needed.

Budget Transfer SB # 36R (1<sup>st</sup> reading)

Mr. Sanborn addressed the board. Budget transfer reversal; money back into salary account.

***Mr. Nolan moved to approve SB # 36R and waive second reading, second by Mrs. Bisson. Motion passes 4-0.***

**Nominations**

***Mr. Nolan moved to extend the long tern sub position to replace Michelle Dunn for the rest of the school year, second by Mrs. Langlais. Motion passes 4-0.***

***Mr. Nolan moved to accept the nomination of Michelle Waldrin, and elect Michelle Waldrin for a preschool position, at a salary of \$36,156 which will be prorated for the remainder of the school year, second by Mrs. Bisson. Motion passes 4-0.***

Mr. Sanborn updated the board regarding an issue surrounding the districts 403B retirement system. Our original contract was with Gatekeeper which was later merged with CPI. Payroll deductions for the week of August 27 at a cost of \$11,263 and should have been distributed into 65 staff members retirement funds but was not. The money was distributed to incorrect companies or accounts. All employees that were involved have been notified. We have contacted our

attorneys, district is waiting for reimbursement. Will reimburse money and use an interest/loss calculator to figure what each employee has lost and have advised employees involved to continue to watch their accounts.

The board discussed breach of contract, feel they need to apply more pressure on the company to get them to return all monies involved. It is the districts responsibility to see that the money is returned, our attorney has advised against filing a suit.

Mr. Nolan suggested not renewing contract with company if money has not been returned by then.

*Mr. Nolan moved to reimburse the money to the accounts affected with the understanding that the district is using the interest/loss calculator to figure interest loss, second by Mrs. Langlais. Motion passes 4-0.*

K. **Board Member Comments:**

Mr. Nolan – no comments

Mrs. Langlais – Thanks to PTO for freshman night, come out and vote, Pasta Palooza was a success.

Mrs. Bisson – March 9 Vote, Upcoming policy committee meeting has a conflict will be rescheduled.

Mr. Lavoie – Pasta Palooza was a good night.

**Non-Public Session:**

*Mrs. Bisson moved to enter Non-Public session at 7:45pm under RSA91-A: 3I (C) second by Mrs. Langlais.*

*Chairman called for a roll call vote.*

*Mr. Nolan-yes, Mrs. Bisson –yes, Mrs. Langlais –yes,*

*Mr. Lavoie -yes*

*Enter Non-Public at 7:45*

M. **Adjourn:**

*Mr. Nolan moved to adjourn meeting at 7:45 pm, second by Mrs. Bisson*

*Roll call vote*

*Mr. Nolan –yes, Mrs. Bisson –yes, Mrs. Langlais-yes, Mr. Lavoie –yes.*

*Motion passes 4-0.*

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Dotty Murray